

Dear Families,

Our priority is that everyone stays well physically, finishes strong academically, and triumphs spiritually! I hope you are all well and have everything you need.

The leadership of The Rock Church have met and come up a plan to keep us on track and moving forward to the best of our ability. It is important to stay up with your work. This temporary situation is not a vacation so let me encourage you to stay the course!

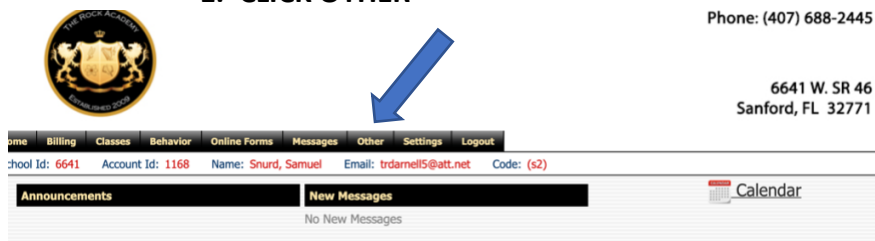
**Here are some things that you need to know:**

- I will be keeping regular hours (8:00-5:00) in my office and am available by phone.
- You can still make appointments using the SETMORE Site for phone appointments
- Re-enrollment and Guidance Counseling are still available and can be done over Zoom, Facetime or by phone (407-688-4388). TEXT: 407-468-5055 if you need me to call you.

**On-Campus Class Information (for March 23-April3—to be reevaluated at that time)**

- **On-campus classes are moving to a remote teaching format using Zoom and parents and students will be sent the details of how this will work as soon as our accounts are set up today.**
- Classes will be taught in 'real time' following our regular schedule.
- **Work can be turned in by scanning** (or taking a photo) and uploading them to your teacher's Dropbox.
  - Dropboxes are being set up today and can be accessed through Praxi. (see below)

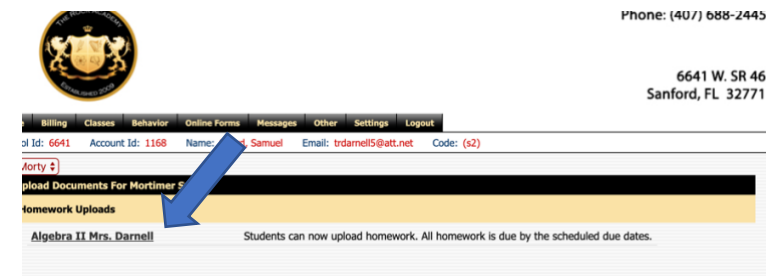
**1. CLICK OTHER**



**2. CLICK UPLOAD DOCUMENTS**



**3. SEE HOMEWORK FOLDER—CLICK and it will take you to Dropbox**



**4. Upload Homework to Dropbox**

### **Important things to keep in mind with Remote Teaching and Learning**

- You may need more than one online device at a time if you have siblings that are in a different class but at the same time.
- You may need to print out materials. Be sure you have ink and paper.
- There may be internet interruptions. Class meetings will be recorded and sent to students. Please note that it is best to be live in the class so you can participate. The recording is just for a back-up in case you cannot log in.
- Teachers are taking attendance, so if you cannot get online, contact your teacher ASAP to be excused.
- Work will still be due according to assignment sheets. If you have difficulties, it is your responsibility to contact the teacher and work out an alternative.
- The regular course schedule will be followed. If you have math at 8:30 Monday, you STILL have math then, you will just join it through Zoom instead of coming to campus.

### **Off-Campus GRADES and ATTENDANCE**

- If you are turning in grades for Quarter 3, you can drop them off at the office or scan and email them to me.
- **You will need to document the hours and days your child does schoolwork during the season that we are not on campus.** I have attached a form that should make it easier. You may fill the form out online and email it back OR you may print it out and drop it off or email it to me. **I will need to have the forms returned to me EVERY WEEK by Sunday night.**
  - This is really important to document to the Choice Office that scholarship students are still meeting the attendance requirements in this challenging season.
- We will be postponing Quarter 3 grades for at least one week. The progress reports will be sent out digitally—target date: March 27.

### **Standardized Testing (BASI, SAT ACT)**

Our accrediting agency, FCCPSA, has waived all standardized testing as a requirement for this school year. **However, we are still waiting to hear from the Choice Office (FLDOE) to see if they are going to require scholarship students to test.**

- If the FLDOE does require testing we will schedule it accordingly. This may happen over the summer. I will keep you posted.

Stay healthy and strong. Encourage one another in the Lord. Rejoice in today.

Mrs. Darnell